

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 7th December 2021 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley

Councillors present: **Beckwith, Carney, Clough, Dawson, Gibbons, Goode, Heseltine, Kirdale, Malik, Miah, Owen, Truelove, Williams, Winnard**

In attendance: Eve Haskins (Town Clerk), Nicola Mansfield Smith (Deputy Clerk)

Members of the public: Four

Meeting commenced at 6.30pm.

2122/161 Chair's remarks

The Chair welcomed the members of the public and councillors to the meeting, and reported the following:

- Councillor Ros Dawson welcomed as a member for the Priestthorpe ward.
- Thanks were expressed to Bingley Remembrance Group for the Remembrance Day Service on Sunday 14th November, which was attended by over 1500 residents.
- Bingley Lights Switch on went ahead, despite the bad weather, on Saturday 27th November; thanks were expressed to all councillors in attendance and notably to Bingley Chamber of Trade for their hard work in the organisation of it. There are still problems with some of the lights, however Festival Lights are continuing to work to resolve full service. Thanks were expressed especially to Councillors Goode and Truelove for their hard work with the lights in the town centre and in Gilstead, and the Council can look forward to rolling out the Christmas lights in other districts of Bingley next year.
- Last litter pick to take place on Saturday 11th December, focussing upon the town centre; thanks on behalf of Councillor Goode to all litter pickers who attended the last litter pick, and requested that councillors inform Councillor Goode of any other areas in the town which would benefit from a litter pick.
- Horton Housing Association are holding a public meeting on Thursday 9th November, at Bingley Methodist Church at 7.00pm to address residents' questions regarding the recent planning application at Five Rise Locks Hotel.
- Councillors were reminded of the necessity of adhering to the Code of Conduct, following obligations, being respectful to other councillor and members of the public, using no bullying or intimidatory behaviour, using the resources of council in accordance with its requirements, and not disclosing information that is confidential.

2122/162 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillors Barton and Drucquer.

2122/163 Disclosures of interest

Councillor Gibbons declared an interest in item 2122/180g as a member of the Canal and Rivers Trust.

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Chair.....

Date.....

No written requests for dispensation had been received.

2122/164 Minutes of previous meeting

Resolved to approve the minutes of the Full Town Council meeting held on 26th October 2021 and 23rd November 2021 as correct records.

2122/165 Confidential items due to be discussed after item 2122/162

Resolved to discuss item 2122/170(1)b in confidence, following exclusion of the press and public after 2122/170(1)a, due to the sensitive nature of the item, after which discussion the press and public are to be allowed back into the meeting for the rest of the items, until exclusion again after item 2122/162.

2122/166 Public participation

- Questions/observations from members of the public:
 1. A member of the public queried the reasons why members of the public cannot be informed on costs being discussed in item 2122/107(1)b: the Chair explained that this is due to the costs to be discussed being commercially sensitive information.

2122/167 Ongoing items

- a) Bingley Pool: On behalf of the Friends of Bingley Pool, Councillor Carney reported that the Friends would like to continue pursuing a Community Asset Transfer on the pool from Bradford Council, however they are still waiting for a response regarding this and the Levelling Up Fund. They would also like to form a working group to start a campaign to save the pool locally, including representatives from the Town Council, district councillors, the local MP, life-saving and swimming groups etc. Thanks were expressed to the Friends of Bingley Pool for their continued hard work on this issue.
- b) The Hub: The Deputy Clerk reported that an email had been received from the need for a structural engineer to visit the damaged building from the loss adjustor – continuing to pursue this. It was also reported that the three toilet cisterns in the building have been changed from six to nine litres.

2122/168 Finance

- a) **Resolved** to receive the schedule of payments to date and to agree the bank reconciliation.
- b) **Resolved** to note the mid-year audit report from the internal auditor and to agree the recommendations and comments as follows:
 1. An additional Internal Controls' member needed (to be agreed at the next meeting).
 2. Overhaul of the website required.
 3. Robust financial processes of the Council acknowledged.Thanks were expressed to Diane Brown, Internal Auditor, for all her help over the years.
- c) **Resolved** to approve the following amendments to the Council's Financial Regulations: to add 'broadband internet' to Section 11.1a.i).

2122/169 Staffing Committee

Resolved to receive updates from the Staffing Committee, including to agree to ratify the following policies:

- a) Performance Appraisal Policy, Lone Working Policy, Training and Development Policy.

2122/170.1a Changing Places Working Group

Resolved to receive the following recommendations and updates from the Changing Places Working Group on the following motions:

1. a) Case for a Changing Places toilet:

Councillor Dawson put forward an amended motion to acknowledge that good governance is the priority of the Council, also acknowledging that the Changing Places facility build needs to take place, and to ask that the Changing Places Working Group provide a fully comprehensive business case, as soon as practicable, providing full operational costs: amendment not passed.

Resolved to accept the Case for a Changing Places toilet, the vote was carried out by show of hands and Councillor Williams requested for it to be recorded, as follows:

Votes for: Councillors Beckwith, Carney, Clough, Heseltine, Kirdale, Malik, Miah, Owen, Truelove, Williams, Winnard.

Votes against: Councillors Dawson, Goode, Gibbons.

Resolved that the press and public excluded from item 2122/170.1b) under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

The members of the public left the meeting.

2122/170.1b) Changing Places Working Group

Resolved to receive the following recommendations and updates from the Changing Places Working Group on the following motions:

1. b) The Tender Report.

Resolved to accept the Tender Report, the vote was carried out by show of hands and Councillor Williams requested for it to be recorded, as follows:

Unanimous vote in favour of accepting the Tender Report.

The members of the public re-entered the meeting.

2122/170 Changing Places Working Group

Resolved to receive the following recommendations and updates from the Changing Places Working Group on the following motions:

2. To agree the funding proposals of option 1.

Councillor Gibbons proposed to remove the CIL reserve from Option 1, and replace with the two mentioned in option 3, to fund the Changing Places toilet from the following budget pots:

Earmarked reserves	£40,000
Government funding	£20,000
Regeneration & Tourism	£14,700
Total including a contingency	£74,700

Resolved to agree the funding proposal in option 1, subject to the amendment outlined above, the vote was carried out by show of hands and Councillor Williams requested for it to be recorded, as follows:

Unanimous vote in favour of the amended proposal to agree the funding proposals of option 1.

3. To agree that if funding proposal option 1 fails to materialise due to the non-delivery of Government funding by the end of December 2021, the project will be funded as per option 2 or option 3 and to agree which option is to be applied.

Councillor Dawson proposed an amended motion to agree that if the funding proposal option 1 fails to materialise due to the non-delivery of Government funding by the end of December 2021, the Finance and General Purposes Committee to come back to the Full Council with alternative solutions to fund this project.

Resolved to agree the funding proposal in motion 3, subject to the amendment outlined above, the vote was carried out by a show of hands and Councillor Williams asked for it to be recorded as follows:

Unanimous vote in favour of the amended proposal in motion 3.

4. To resolve that, in accordance with Financial Regulation 4.6, the Council has satisfied itself that it has the necessary funds available to enter into a contract for the delivery of the Changing Places toilet.

Councillor Williams withdrew this motion, subject to it being discussed further by the Finance and General Purposes Committee.

5. To resolve to enter into a contract with the preferred contractor for the supply of the Changing Places toilet.

Councillor Williams withdrew this motion, subject to it being discussed further by the Finance and General Purposes Committee.

6. To resolve the delegation of the work to progress this project to the Town Clerk.

Resolved to delegate the work to progress this project to the Town Clerk, the vote was carried out by a show of hands and Councillor Williams asked for it to be recorded as follows:

Unanimous vote in favour of motion 6.

7. To resolve to halt all other discretionary funded projects that may be placed before the Council until either the outcome of the Government funding is known or until the Council determine that the anticipated funding will not be forthcoming within a timeframe that would be considered reasonable and the Council do not thereby incur additional costs resulting from a pricing increase from the preferred contractor due to the delay.

Councillor Gibbons proposed an amended motion to resolve to halt all **new** discretionary funded projects that may be placed before the Council until either the outcome of the Government funding is known or until the Council determine that the anticipated funding will not be forthcoming within a timeframe that would be considered reasonable and the Council do not thereby incur additional costs resulting from a pricing increase from the preferred contractor due to the delay.

Resolved to agree the proposal in motion 7, subject to the amendment outlined above, the vote was carried out by show of hands and Councillor Williams requested for it to be recorded, as follows:

Votes for: Councillors Carney, Clough, Gibbons, Goode, Heseltine, Kirdale, Malik, Miah, Owen, Truelove, Williams, Winnard.

Votes against: Councillors Beckwith and Dawson.

2122/171 Sports Bottle Filler for Changing Places toilet (Councillor Williams)

Agreed to defer discussion on item 2122/171 to the Finance and General Purposes Committee and Full Council meeting in January 2022.

2122/172 Finance and General Purposes (F&GP) Committee

Agreed to defer discussion on item 2122/172 on the draft budget for 2022-23, incorporating discussion on the proposal to refurbish/paint metal railings on riverside footpath between Myrtle Park and Ireland Bridge, to the Finance and General Purposes Committee meeting due to take place tomorrow.

Resolved to suspend Standing Orders to continue the meeting past 9.00pm.

2122/173 Membership of Committees and Working Groups

Agreed to defer discussion on item 2122/173 to the next meeting on 18th January 2022.

2122/174 Green and Clean

Agreed that Councillor Goode to circulate an update on Green and Clean to the Full Council via email.

2122/175 Five Rise Way-marking (pavement signs)

Agreed that Councillor Gibbons to circulate an update on the Five Rise way-marking scheme to the Full Council via email.

2122/176 Play in the Park

Agreed to defer this item until the next meeting.

2122/177 Allotments

Agreed that Councillor Goode to circulate an update on allotments to the Full Council via email.

2122/178 Newsletter

Agreed that the Chair to circulate further information and requests regarding the next newsletter to the Full Council via email.

2122/179 Town Clerk's Report

Resolved to receive and approve the Town Clerk's Report.

2122/180 Correspondence

Resolved to consider the correspondence received by the Council and to agree the following:

- a) Email from Bradford Council re Gambling Policy Review: acknowledged.
- b) Email from representative of local Soroptimists group re tree planting in town: acknowledged, to be discussed again at the next Climate Emergency Working Group meeting.
- c) Emails from residents, police and local Ward Officer re anti-social behaviour near Bingley Arts Centre and in Myrtle Park, Bingley: acknowledged, Councillor Heseltine reported that Bradford Council's graffiti team have cleaned up the graffiti in Myrtle Park, that a recent meeting took place with the police and local ward officers regarding this issue, and Bradford Council's Youth Service have had a regular presence in the area.
- d) Email from the Information Commissioner's Office (ICO) re annual subscription: acknowledged.
- e) Email from Department of Transport re proposed stopping up of highway at Crosley Wood Road, Bingley, BD16 4QB: acknowledged.
- f) Emails from residents regarding the planning application at Five Rise Locks Hotel: acknowledged, noted the public meeting facilitated by the applicants to be held on Thursday 9th December 2021.
- g) Email from resident re debris in the river Aire: acknowledged, Councillor Gibbons reported that the overhanging trees have now been removed by the Aire Rivers Trust.
- h) Email from City Solicitor at Bradford Council re Priestthorpe Annexe funds: acknowledged.

2122/181 Promotional items

Resolved to promote the following items for publication:

- Item 2122/170: Updates and decisions on the Changing Places toilet facility build.

2122/182 Exclusion of press and public

Resolved to exclude members of the press and public from items 2122/183, 2122/184 and 2122/185 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

2122/183 Neighbourhood Plan Working Group

Resolved to receive recommendations and updates from the Neighbourhood Plan Working Group, including on the following:

- a) To agree to setting up a Working Group to focus upon Milner Field, consisting of Councillor Gibbons and Williams in addition to non-councillor members Allan Cattell and John Dekker: Councillor Gibbons to write the terms of reference for this Group.
- b) To approve the quote from the consultant Andrea Pellegram Ltd consultant to take the Plan forward.

2122/184 Markets

Resolved to receive an update on markets, including to agree to continuing the market agreement with Otley Town Partnership and to agree the quote for the new publicity material.

2122/185 Approval of pay rise

Resolved to approve the pay rise for a member of staff following a successful appraisal.

2122/186 Date of next meeting

The date of the next meeting agreed as Tuesday 18th January 2022 at 6.30pm, venue to be confirmed.

The meeting closed at 9.20pm.